

OFFICE OF THE DISTRICT & SESSIONS JUDGE, LUDHIANA

PUBLIC NOTICE

Applications on prescribed proforma are invited uptill 01.02.2025 at the below mentioned address for filling up of 17 anticipated posts of Peons: -

"Office of the District & Sessions Judge, Ludhiana,
New Judicial Courts Complex, Ludhiana"

Details regarding educational qualification, age limit, salary, category wise breakup, date of interview, selection criteria etc. of these posts are mentioned in the separate Employment notice No.1 of 2025 which is available on the official website <https://ludhiana.dcourts.gov.in/>.

Naam
District and Sessions Judge,
Ludhiana

Endst. No. 287 /G Dated, Ludhiana the 16 January, 2025.

A copy is forwarded to:-

1. All the District & Sessions Judges in the State of Punjab (alongwith Copy of Employment Notice No.1 of 2025) with request to obtain and send the applications supported by the service record of retrenched/ surplus Peons, if any, on or before 01.02.2025;
2. All the Judicial Officers of this Sessions Division, to display the notice on the Notice Boards of their Courts;
3. The Deputy Commissioner, Ludhiana with a request to get it displayed on the notice Board of his office;
4. The Editor, Punjabi Tribune, with a request to publish the above-mentioned notice and send the copy of newspaper along with bill, to this office at the earliest;
5. The Deputy Director, Employment Generation and Training, District Bureau of Employment Generation and Training, Ludhiana alongwith copy of Employment Notice No.1 of 2025 and form of notification of vacancies with the request to send applications of eligible candidates with list;
6. The System Officer with the directions to upload the above public notice alongwith Employment Notice 1 of 2025 on the official website of <https://ludhiana.dcourts.gov.in/>.
7. Daftri of this office with a direction to display this notice on the Notice Board of this Office.

Naam
District and Sessions Judge,
Ludhiana

EMPLOYMENT NOTICE NO.1 OF 2025

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, LUDHIANA

PUBLIC NOTICE

Applications are invited for the filling up 17 anticipated posts of Peons (Group-D employees) from the eligible candidates on the prescribed proforma (given at the end of this employment notice) alongwith attested copies of relevant testimonials i.e. proof of qualification, date of birth, category alongwith two passport size photographs (one to be pasted on the right upper side of the prescribed proforma), up till the 5:00 PM of 01.02.2025:-

Sr. No	Pay Scale	Minimum qualification	Age limit	Category wise breakup		
1	On minimum pay of Rs.18000/- Level-1 of the pay matrix (unrevised pay scale of Rs.4900-10680+1300 GP), subject to any further revision and other instructions issued by the Govt. of Punjab and/ or Hon'ble High Court from time to time. Pay during probation period shall be given as per instructions issued by Govt. of Punjab and/ or Hon'ble High Court from time to time	The candidate should have knowledge of Punjabi language upto middle standard.	The candidate should be between 18 to 35 years of age as on 1.1.2025. The relaxation of age will be given to the candidates belonging to reserve category, as per instructions of the Hon'ble High Court as well as Punjab Government.	General 7 SC (Mazbhi/Balmiki) 3 SC (Others) 1 BC/OBC of Punjab 3 ESM (General) 3 <table border="1"><tr><td>Total</td><td>17</td></tr></table>	Total	17
Total	17					

- a) The above-mentioned reservation roster will be observed, provided that where no candidate of reserved category is available, then appointment shall be made from general category. Candidates who belong to reserve category shall attach copy of their respective category certificate duly issued by the competent authority failing which he/ she will be considered in General Category with consequential effects.
- b) The number of vacancies as shown above are tentative and may be increased or decreased in future due to administrative exigencies and this office reserves the right to

prepare a Merit List/ Waiting List of the candidates with more than actual/tentative number of vacancies.

- c) The appointment of the candidates would be subject to the joining of the Trainee Judicial Officers or otherwise.
- c) Only Scheduled Caste, BC/OBC, Ex-Serviceman candidates of Punjab domicile are eligible for seeking benefit of reservation.

SELECTION CRITERIA

The selection of the candidates will be made purely on merit basis to be prepared on the basis of marks obtained by the candidates in the interview.

DATE OF INTERVIEW

The interview of the candidates shall be conducted tentatively from 15.02.2025 to 24.02.2025 (excluding 16.02.2025, 22.02.2025 & 23.02.2025 being Sunday, 4th Saturday & Sunday, respectively).

Further details (Roll No. wise list of the candidates, date and timing of their interview) will be displayed on the notice board of the Office of the undersigned as well as on the website <https://ludhiana.dcourts.gov.in/>. **Candidates in their own interest are advised to check the website, frequently. No separate/ individual information will be given to any candidate by this office.**

Candidates are advised to appear for interview on the day allotted to them. No candidate shall be allowed to appear for interview thereafter.

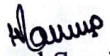
VENUE OF INTERVIEW

Office of the undersigned, (New Judicial Courts Complex, Ludhiana, backside District Administrative Complex (DC Office), Ludhiana)

NOTES

1. Application on prescribed proforma should be legibly filled up in CAPITAL LETTERS with complete particulars. Candidate has to send the "signed application form" along with all required supporting documents. Application sent by post in an envelope must be super scribed "APPLICATION FOR THE POST OF PEON". One envelope shall contain one application only.

2. The forms which are wrongly filled up or incomplete information will be summarily rejected. No correspondence in this regard will be made by this office.
3. This office will not be responsible for any postal delay or wrong delivery, whatsoever. Applications received after due date shall not be entertained.
4. The candidates are required to bring at least one photo ID proof on the day of interview. Otherwise, the candidate will not be allowed to appear in the interview.
5. No separate TA/DA will be given to the candidates appearing for test/interview.
6. The scheduled interview can be postponed, without any prior notice. In that case, next date of interview shall be displayed on the notice board of this Office as well as on the website, stated above. No separate intimation will be sent to any candidate. Candidates in their own interest are advised to check the website, frequently.
7. The admission of applicants at all stages of the recruitment process will be purely provisional and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary proof in support thereof. If on verification at any stage before or after the said process and even after the completion of selection process, if it is found that an applicant does not fulfil any of the eligibility condition, his/her candidature shall stand cancelled without any further notice and with consequential effect.
8. The recruitment committee shall reserve the right to reject the applications not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed such candidates shall be removed from the service besides further action as per law.
9. Merely satisfying the eligibility criterion does not entitle a candidate to be selected. This office/recruitment Committee shall reserve the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the public notice/employment notice.
10. The candidate will have the opportunity to bring the discrepancies/error, if any, into the notice of this office well within the specified given time. After that, no objection shall be entertained.


District and Sessions Judge,
Ludhiana

(PROFORMA)

Paste
Photograph

APPLICATION FOR THE POST OF PEON
IN SESSIONS DIVISION, LUDHIANA
(to be filled in capital letters)

1.	Name	:			
2.	Father's Name/Husband Name	:			
3.	Date of Birth	:			
4.	Age as on 1.1.2025 (attach proof)	:			
5.	Qualification (Attach Proof)	:			
6.	Whether the candidate has knowledge of Punjabi upto middle standard	:	Yes (attach proof) <input type="checkbox"/>	No <input type="checkbox"/>	
7.	Category (Attach Proof) (Tick (☑) the category to which the applicant belongs)				
	General	SC of Punjab		BC/ OBC of Punjab	ESM (General) of Punjab (attach copy of discharge book)
		Mazbhi/ Balmiki	Others		
	<input type="checkbox"/>	<input type="checkbox"/> (Attach proof)	<input type="checkbox"/> (Attach proof)	<input type="checkbox"/> (Attach proof)	<input type="checkbox"/> Length of service: _____
8.	Permanent Address	:			
9.	Correspondence Address	:			
10.	Nationality	:			
11.	Telephone/Mobile No.	:			
12.	E-mail ID	:			

Declaration by Candidate

I have read the terms and conditions of the advertisement and agree to the same and further I fulfil the requisite qualification and eligibility criteria to apply for the same. I hereby declare that the particulars given above have been filled by me and are correct and true to the best of my knowledge and nothing has been concealed therein and in case found false, my candidature will be liable to be rejected.

Place
Dated

Signature of candidate

List of attested documents to be attached:

Sr. No.	Details of proof	Tick ☑ if attached
1.	Copy of middle-class certificate/ other qualification certificate	

2.	Copy of proof of knowledge of Punjabi upto middle class	
3.	Copy of category certificate (in case of reserved category)	
4.	Two passport size photographs	
5.	Copy of Aadhar card	
6.	Other document, if any	